

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES
MAY 17, 2017**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Lisa Boyer called the meeting to order at 5:16 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk
Cristi Lewis, Board Member
Carol Frausto, Board Member

MEMBERS ABSENT: None.

ALSO PRESENT: Julie Z. Weaver, Superintendent
Kathleen McKenzie, Business Manager

WELCOME GUESTS: None.

C. APPROVAL OF BOARD MEETING MINUTES:

The Board approved the Minutes of the April 12th Public Hearing and April 12th Regular Meeting

Motion: Lewis Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

D. ADOPTION OF AGENDA

The Board approved the Agenda with the following additional action items:

K. Approve Contract with SD County Superintendent of Schools for Synergy SMS Database

L. To allow the Insight@San Diego Head of School to apply for participation in the Alternative Schools Accountability Model program

K. Approve Contract with SD County Superintendent of Schools for Synergy SMS Database

PROPOSAL: To approve a contract with the SD County Superintendent of Schools for the Synergy Student Management System (SMS) database.

BACKGROUND: The SD County Superintendent of Schools provides software license fees, hosting, assistance including help desk and CALPADS support, system maintenance, data backup, disaster recovery and other essential functions/support.

BUDGET IMPLICATIONS: \$8.68/ADA from General Fund.

RECOMMENDATION(S): To approve the contract.

L. To allow the Insight@San Diego Head of School to apply for participation in the Alternative Schools Accountability Model program

PROPOSAL: To approve the application for ASAM participation for Insight@San Diego.

BACKGROUND: See attached information provided by Insight staff and application.

BUDGET IMPLICATIONS: None.

RECOMMENDATION(S): To review and approve the application for ASAM participation.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

II. PRESENTATIONS AND RECOGNITIONS: The Board recognized Lydia Frausto for her organizing of the parent run running club. The Board recognized Annie Rowley

from the Santa Ysabel Art Gallery for hosting Ritchie Hall students at the gallery for private conversation with Joe Garcia, her part of the business aspect of running a gallery and providing yummy treats.

III. HEARING OF THE PUBLIC: None.

IV. REPORT SECTION – Oral

A. Staff Sharing

The Superintendent reported:

- The Kindergarten class will be visiting the Julian Pie Company for a tour.
- Ritchie Hall visited the Santa Ysabel Art Gallery.
- The Art Show was well attended by all families.
- Ritchie Hall presented 3 scenes at the San Diego Student Shakespeare Festival. They won a medal for the Romeo and Juliet scene with the puppets.
- A “quilt” made by the 1st and 2nd graders is being submitted in the San Diego County Fair.
- Mother’s Day Tea was a success.
- State testing is complete.

B. Superintendent/Principal Report

The Superintendent reported:

- She is awaiting a response from the Charter schools regarding compliance re: Anderson USD v. Shasta Secondary Home School.
- The first Billy Jones Music session as enjoyed by all. Another is scheduled for this month and options for 17-18 are being considered.
- The SELPA has hired Jamie Tate-Symons to replace Angie McNeece, who is retiring, as the Director.
- The SDCOE has hired a new Superintendent, Dr. Paul Gothold.
- The 17-18 calendar reflects a change to trimester grading.
- Approximately 8 LCAP Community Input survey postcards were returned from community members. All cards contained positive statements. One item to improve was the website.
- The website is awaiting a new logo and will be ready for migration of content.
- A yearly Charter school oversight visit was made – discussions included mental health funding backup, Special Education students and staff that didn’t return from the 15-16 school year, and a discuss about Insight@SD STRS enrollment/contributions.

C. Enrollment

The Superintendent reported:

- April ADA was 96%.
- Year to date attendance rate is 95%.
- Enrollment is 30 students.
- Projected enrollment for 17-18 is 30-35 students.

D. Curriculum and Instruction

The Superintendent reported:

- Lucy Calkins Units of Study in Opinion, Information and Narrative Writing for Grades 1 and 2 was purchased; teachers will be receiving training in Ramona on June 12th.
- Wonders training will take place on June 19th and 20th in Borrego.
- Restorative Circle Workshop has been rescheduled for all staff in Fall.

- The NGSS Timeline was presented to the Board. Mystery Science will be purchased to support the transition period.
- iReady is being investigated for use as a local diagnostic measure.

E. Facility Update

The Superintendent reported:

- The eAR Annual Water Report is being prepared.
- The playhouse is being removed and mowing is occurring.
- Electrical work is necessary before the new drinking fountain can be installed.
- Summer maintenance and repair plans include parking lot repair and carpet cleaning.
- The energy plan is being finished, including replacing lighting.
- The high school has installed lights and part of the audio system in the Little Theater. They are still awaiting the screen install.

F. Business Report

The Business Manager reported:

- She attended the School Services of California May Revision Workshop.
- The next SELPA CBO meeting is on May 23rd.
- She has been invited to attend a CBO Certification program offered at the SDCOE.

V. INFORMATION AND STUDY

- A. Local Control and Accountability Plan – The Superintendent revisited the 8 state and local priorities, discussed planned updates of the CA State Dashboard, and a reviewed of the draft 17-18 LCAP, including the plan summary including the review of performance, budget components, annual update, goals and demonstration of increased or improved services for unduplicated pupils.

VI. At 6:24 P.M. the Board adjourned into closed session.

VII. At 6:58 P.M. the Board reopened the regular meeting.

- A. To consider matters relating to salaries or compensation paid in the form of benefits for certificated or classified employees. Per Government Code section 54957.6.

The Board approved a 3% salary increase for all employees for the 17-18 school year.

The Board approved the following compensation for Professional Development: 1) When Professional Development is mandated by the District, the District will compensate from 0 to 4 hours of time at the non-teaching rate of \$28.00/hour; time longer than 4 hours will be compensated at a daily rate of \$125/day; 2) When Professional Development is requested by the employee, a Professional Development Request form must be filled out and considered by the Board. The Board will subsequently make a determination on whether expenses will be covered or time will be compensated.

The Board will not compensate employees for any university costs, including tuition.

- B. To consider any of: appointment, employment, evaluation of performance, discipline or dismissal of an employee(s). Per Government Code section 45957

The Board gave the Superintendent a positive review.

VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- M. Renewal of the California Virtual Academy @ San Diego Charter Petition and MOU
- N. School Calendar for 17-18
- O. Annual SDCOE Financial Resolutions for 17-18
- P. Resolution 16-003 Authorizing Transfer of District Budgetary Funds between Expenditure Classifications
- Q. School Site Plan for Student Achievement
- R. Educational Protection Act (EPA) Resolution for 16-17
- S. Renewal of MOU with Julian High School District for Student Tutoring Program for 17-18
- T. Superintendent Contract Update
- U. Approve Updated Board Policies and Administrative Regulations
- V. Approve Proposal for Replacement of Doors and Window Casings
- W. Approve Contract with SD County Superintendent of Schools for Synergy SMS Database
- X. To allow the Insight@San Diego Head of School to apply for participation in the Alternative Schools Accountability Model program

M. Renewal of the California Virtual Academy @ San Diego Charter Petition and MOU

PROPOSAL: Renewal of the five (5) year charter petition and Memorandum of Understanding from July 1, 2017 through June 30, 2022.

BACKGROUND: Originally established in 2002, the charter petition is a state requirement that outlines the charter school business. The sponsoring school (Spencer Valley Elementary School District) district's Board must approve the petition. The MOU sets forth the business relationship with the charter.

BUDGET IMPLICATIONS: TBD. SVESD receives a percentage of the charter revenue per the MOU (business relationship with charter).

ACTION(S): The Board approved renewal of the charter school petition for CAVA@SD and the MOU between the charter school and SVESD.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent:

N. School Calendar for 17-18

PROPOSAL: To approve the 17-18 school calendar.

BACKGROUND: The annual school calendar is a requirement.

BUDGET IMPLICATIONS: None.

ACTION(S): The Board approved the 17-18 school calendar.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent:

O. Annual SDCOE Financial Resolutions for 17-18

Resolution 1: Resolution Designating Authorized Agent to receive Mail and Pick Up Warrants at the County Office of Ed. (Superintendent and Business Manager)

Resolution 2: Payment Order Resolution. (Superintendent)

Resolution 3: Resolution Authorizing the County Office of Education Credentials Department to Release Credential Held Warrants to Employees. (SDCOE)

Resolution 4: Resolution Designating Authorized Agent to Sign School Orders (Commercial Warrants) (Superintendent and Business Manager)

PROPOSAL: Annual signature designation.

BACKGROUND: This is an annual requirement from SDCOE.

BUDGET IMPLICATIONS: None.

ACTION(S): The Board approved the resolutions.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent:

P. Resolution 16-003 Authorizing Transfer of District Budgetary Funds between Expenditure Classifications

PROPOSAL: To approve a resolution authorizing the Superintendent or her designee to make necessary changes to the 2016-2017 budget after June 30, 2017.

BACKGROUND: Education Code §42601(a) allows transfers after June 30 as a routine element of the year-end close process as necessary to permit payment of obligations of the district incurred during the school year.

BUDGET IMPLICATIONS: To be determined based on obligations incurred.

ACTION(S): The Board approved the resolution.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent:

Q. School Site Plan for Student Achievement

PROPOSAL: To approve the School Site Plan for Student Achievement.

BACKGROUND: California Ed. Code requires all schools to have a current Site Plan that includes parent input and involvement.

BUDGET IMPLICATIONS: Minimal.

ACTION(S): The Board approved the School Site Plan.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent:

R. Educational Protection Act (EPA) Resolution for 16-17

PROPOSAL: To comply with Article XIII of the California Constitution for the disbursement of revenue.

BACKGROUND: The EPA was a result of California Proposition 30 approved by the voters on November 6, 2012.

BUDGET IMPLICATIONS: EPA funds are part of LCFF Funding. Spencer Valley's 16-17 allocation is \$68,973.

ACTION(S): The Board approved the EPA resolution.

Motion: Lewis Seconded: Frausto Approved: 3 Abstained: 0 Absent:

S. Renewal of MOU between Julian Union High School District and Spencer Valley for Student Tutoring Program for 17-18

PROPOSAL: To renew the MOU that enables Julian High School staff to provide and supervise students assigned to assist Spencer Valley elementary students with in-class tutoring monitored by the SVS teachers, and potential for college and career readiness goal enhancement for SVS students.

BACKGROUND: The program was established in 2009-2010 school year with success in student achievement for the use of EIA funds.

BUDGET IMPLICATIONS: Estimate NTE \$25,000 to be paid from Economic Impact Aid funds.

ACTION(S): The Board approved renewal of the MOU.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent:

T. Superintendent Contract Update

PROPOSAL: To update the Superintendent contract.

BACKGROUND: Per the Superintendent contract, the Board may approve extension of the contract for one additional year. The current contract is valid through June 30, 2020.

BUDGET IMPLICATIONS: Salary and benefits per the clause of the contract.

ACTION(S): The Board approved extension of the contract for one additional year, from July 1, 2020 through June 30, 2021.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent:

U. Approve Updated Board Policies and Administrative Regulations

PROPOSAL: To approve the updated Board Policies and Administrative Regulations.

BACKGROUND: CSBA updates board policies and administrative regulations 5 times a year based on legislative changes. Updated policies and regulations include:

BP 0460	AR 4261.1	AR 5148.2	AR 6174
BP 3260	BP 5111	BP 6111	
AR 3260	BP 5113	BP 6142.2	
AR 3311	AR 5113	AR 6142.2	
AR 4112.22	BP 5141.52	BP 6114	DELETE E 6174
E 4112.9/4212.9/ 4312.9	AR 5141.52	E 6163.4	
AR 4161.1/4361.1	E5145.6	BP 6174	

BUDGET IMPLICATIONS: None.

ACTION(S): The Board approved the updated policies and deleted policy E 6174.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent:

V. Approve Proposal for Replacement of Doors and Window Casings

PROPOSAL: To approve a proposal for replacement of Doors and Window Casings from David S. Boyer Custom Cabinetry.

BACKGROUND: Numerous doors have water damage and are in disrepair. The window casings/transom above the Old School House door and Superintendent's office have dry rot and damage. The proposal includes replacement of 9 doors and alternate work including replacing side lights and transom window at the front of the Old School House and repairing/replacing window casing and sills on Superintendent office.

BUDGET IMPLICATIONS: Up to \$12,717, including alternates (all work proposed).

ACTION(S): Lisa Boyer recused herself. The Board approved the proposal.

Motion: Boyer Seconded: Frausto Approved: 2 Abstained: 1 Absent:

W. Approve Contract with SD County Superintendent of Schools for Synergy SMS Database

PROPOSAL: To approve a contract with the SD County Superintendent of Schools for the Synergy Student Management System (SMS) database.

BACKGROUND: The SD County Superintendent of Schools provides software license fees, hosting, assistance including help desk and CALPADS support, system maintenance, data backup, disaster recovery and other essential functions/support.

BUDGET IMPLICATIONS: \$8.68/ADA from General Fund.

RECOMMENDATION(S): To approve the contract.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent:

X. To allow the Insight@San Diego Head of School to apply for participation in the Alternative Schools Accountability Model program

PROPOSAL: To approve the application for ASAM participation for Insight@San Diego.

BACKGROUND: See attached information provided by Insight staff and application.

BUDGET IMPLICATIONS: None.

RECOMMENDATION(S): To review and approve the application for ASAM participation.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent:

IX. CONSENT ITEMS

A. Approve April 2017 Commercial Warrants.

B. Approve Camp Stevens Contract – \$120 for Swim Day

C. Approve Purchase Order 1723 for repair of parking lot by George Weir Asphalt - \$10,585

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent:

X. ADJOURNMENT

The Board adjourned at 7:06 P.M.

The next regularly scheduled meeting will be:

June 14, 2017 at 5:00 P.M. at Spencer Valley School.



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent



Kathleen McKenzie, Chief Business Official